

Check year

LCAP Year 2017–18 2018–19 2019–20

Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#) [Note: this text will be hyperlinked to the LCFF Evaluation Rubric web page when it becomes available.]: Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name

Complete this section

Contact
Name and
Title

Email
and
Phone

2017-20 Plan Summary

**** Can have an alternate version
Executive Summary in place of
this plan summary as long as all
elements are included**

THE STORY

Briefly describe the students and community and how the LEA serves them.

- ✓ Section is complete
- ✓ Information is understandable
- ✓ Description of students and community and how LEA serves them
- * Can be the same each year of the LCAP Plan

LCAP HIGHLIGHTS

Identify and briefly summarize the key features of this year's LCAP.

- ✓ Section is complete
- ✓ Information is understandable
- * Can be summary or restatement of goals; Can call out highlights/
most important focus areas. Do not try to summarize all actions
- ∫ Coherence Check: highlighted items are included. (References helpful)

REVIEW OF PERFORMANCE

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

GREATEST PROGRESS

- * Can be based on Dashboards and/or locally-chosen metrics (dashboard not required here)
- ✓ Section is complete and understandable
- ✓ Includes plan for building on success
- ∫ Coherence check: all references to dashboards are correct and plan to build on success is included in LCAP (References helpful)

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

GREATEST NEEDS

- ✓ Includes ALL Red, Orange, and “Not Met” areas on Dashboards; Can include other areas beyond dashboards. (If no R/O – local data)
- ✓ Section is complete and understandable w/ correct references to dashboard
- ✓ Addresses plan to improve areas – references goals/actions/services
- ∫ Coherence check: Dashboards (all included); Plans to address need are in LCAP. (reference to goals/actions/services)

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

PERFORMANCE GAPS

- ✓ Must include ALL areas with 2+ color gap
- ✓ Section is complete and understandable w/correct references to dashboards
- ✓ Addresses plan to improve areas – (reference goals/actions/services)
- * If no gaps – can have statement to that effect
- ∫ Coherence check: Dashboards (all included); Plans to address gaps are in LCAP. (Reference to goals/actions/services)

INCREASED OR IMPROVED SERVICES

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

***If not previously addressed, 2-3 most significant ways LEA will increase or improve services for unduplicated pupils. Should be an advanced organizer for reader that connects to final section (Increased/Improved Services**
√ Complete if not mentioned in previous section
∫ Coherence check: with previous section, Goals/actions/services called out in plan for UP, connects with final section on increased or improved services

BUDGET SUMMARY

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION

AMOUNT

Total General Fund Budget Expenditures for LCAP Year

\$ *** Total GF 01 (unrestricted & restricted)**
√ ∫ Coherence Check: w/ budget

Total Funds Budgeted for Planned Actions/Services to Meet the Goals in the LCAP for LCAP Year

\$ *** Total \$ amount referenced in LCAP (each expenditure counted once)**
√ ∫ Coherence check: with planned actions

The LCAP is intended to be a comprehensive planning tool but Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

Completed (Brief description of how general funds are used outside of LCAP)
√ Understandable and reasonable
√ Figures are accurate
*** May include funds other than general fund (optional)**

\$ ***Total LCFF Base, Supp., & Concentration**
*** Basic Aid: At minimum: LCFF entitlement**
√ Coherence Check w/ budget

Total Projected LCFF Revenues for LCAP Year